# Uploading Back-year GHGRP Data (e.g. 2011-2017 data related to AIM)



NOTE about RY2011-2022 Applicability under 40 CFR Part 98 Subpart OO: Please visit the following EPA page for tools and resources to help you determine whether you are or were subject to GHG reporting under any of these years: https://www3.epa.gov/ghgreporting/help/tool2014/calculator-select.html "

This page provides help to users wishing to report back-year data related to HFC supplies (e.g. 2011-2017 data related to AIM) using e-GGRT. For background information or to download the reporting forms which support HFC back-year information please visit e-GGRT and HFC Data Reporting related to AIM. The help content below is addresses 2 reporting scenarios:

- Suppliers that supplied HFCs from 2011-2017 or were subject to Part 98 in 2011-2017 and for RY2020
- Suppliers that supplied HFCs from 2011-2017 or were subject to Part 98 in 2011-2017 but not subject for RY2020

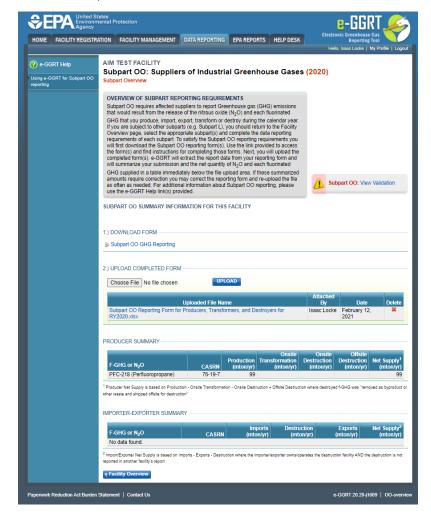
# Suppliers that supplied HFCs from the years 2011-2017 but did not report this data under the GHGRP, and are Subject to Part 98 for RY2020

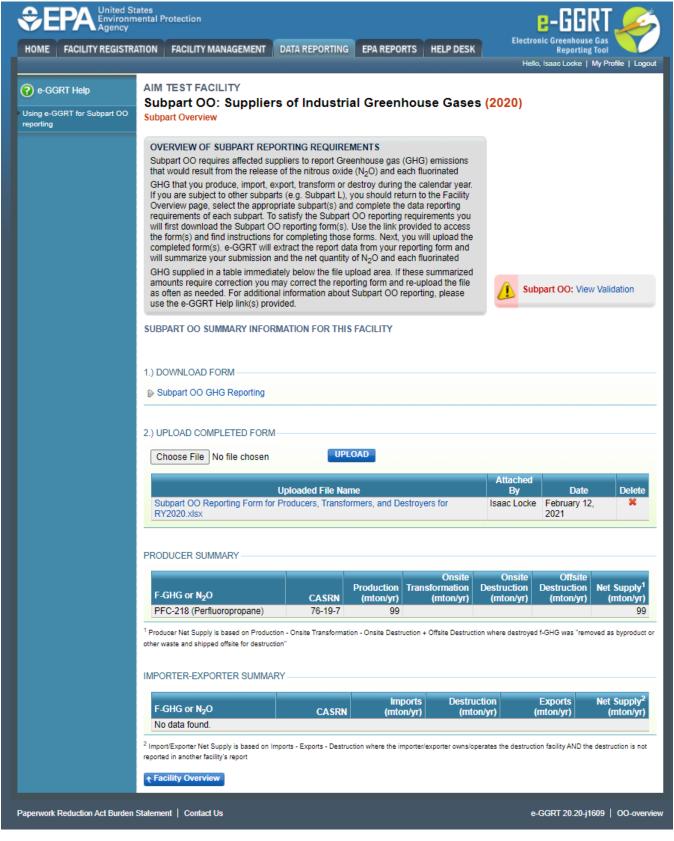
Information on how to report using the Subpart OO module for Part 98 can be found at the following links:

- Reporting Form Instructions
- Subpart OO Rule Resources
- Frequently Asked Questions (FAQs)
- Webinar Slides

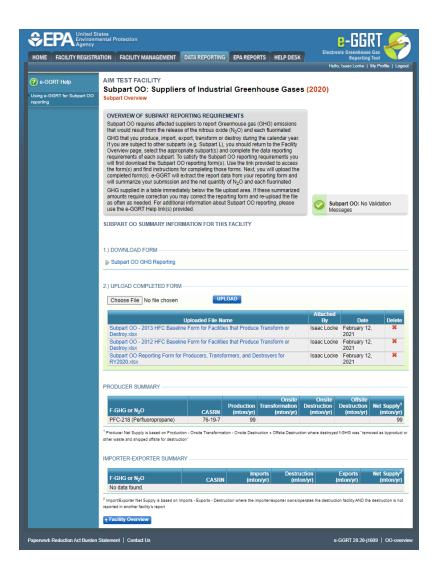
A supplier that is required to report in Part 98 for RY2020, and additionally needs to prepare RY2011-2017 back-year data, can do so concurrently through e-GGRT. To do so, access the specific facility through the e-GGRT data reporting module, and first complete and upload the RY2020 Subpart OO Suppliers of Industrial Greenhouse Gases data as normal.

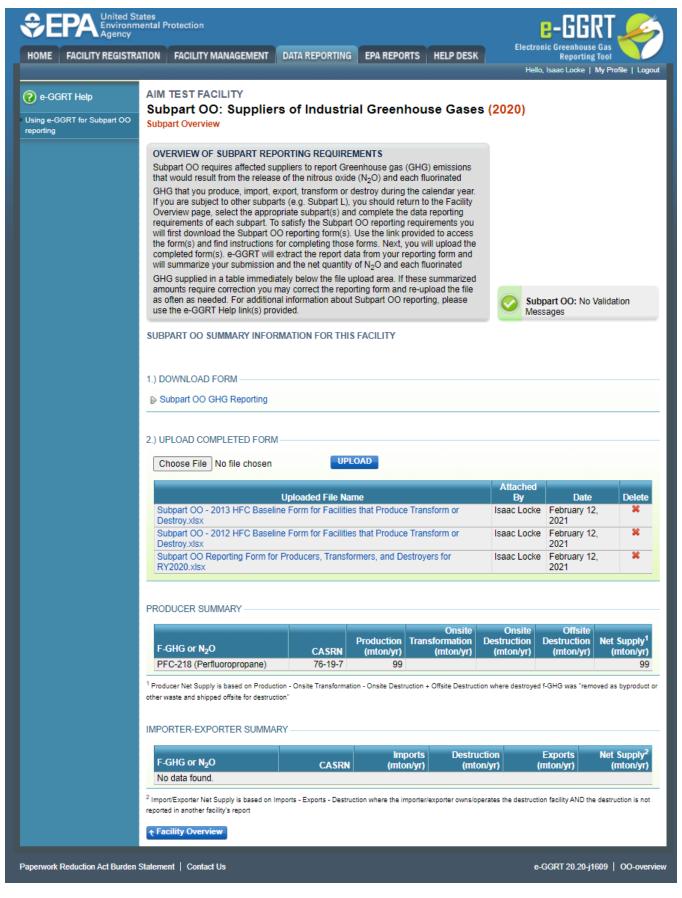
click this link to expand >>





Once Reporting year 2020 Subpart OO emissions data is correctly uploaded, download and complete the applicable supplemental 2011-2017 forms that are available at e-GGRT and HFC Data Reporting related to AIM for each reporting year, *using one file per year reported*. Each file should then be uploaded using the same module and processes used to upload their 2020 Subpart OO Suppliers of Industrial Greenhouse Gases data.





# Suppliers that supplied HFCs from the years 2011-2017 but not subject to RY2020

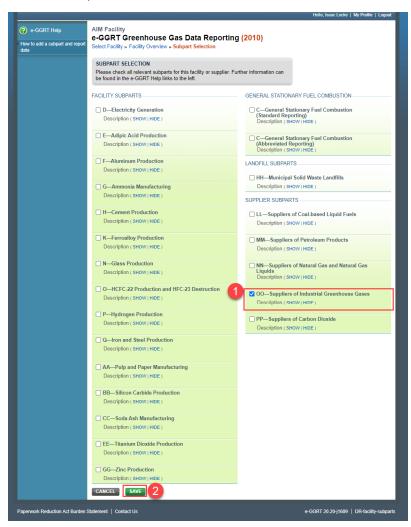
Suppliers no longer required to report using Subpart OO Suppliers of Industrial Greenhouse Gases, but required to and did not previously report, may use e-GGRT to report 2011-2017. To do so, access the supplier (facility) through the e-GGRT data reporting module. To recover or reset any information regarding access to e-GGRT, please use the following links for more information:

- Edit Facility Profile
- Facility Management
- A User Profile
- User Registration FAQs

Note that a facility or supplier may be listed as 'Not Expected to Report' if it has previously exited the program or stopped reporting for other reasons. In this case it is necessary to add it back into active reporting status. If the desired facility or supplier is in the table of "FACILITIES NOT EXPECTED TO REPORT for YYYY", use the button "ADD for YYYY" on the Facility Overview Page to move the facility to the table of expected reporting facilities, and then click "OPEN".

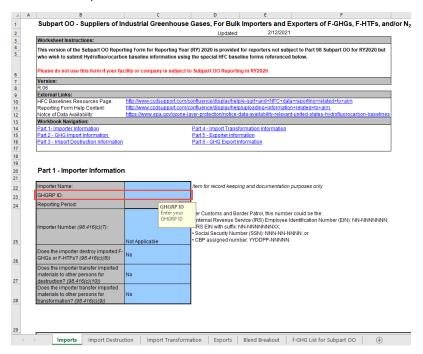
In some cases, users will need to add Subpart OO to their facility in order to upload the required reporting forms. To do so, select "ADD or REMOVE Subparts", from the bottom of the table (see screenshot below). Then, find and select Subpart OO, and scroll down to the bottom of the page, and click "SAVE". This returns to the "Facility or Supplier Overview" page, and adds the correct Subpart.

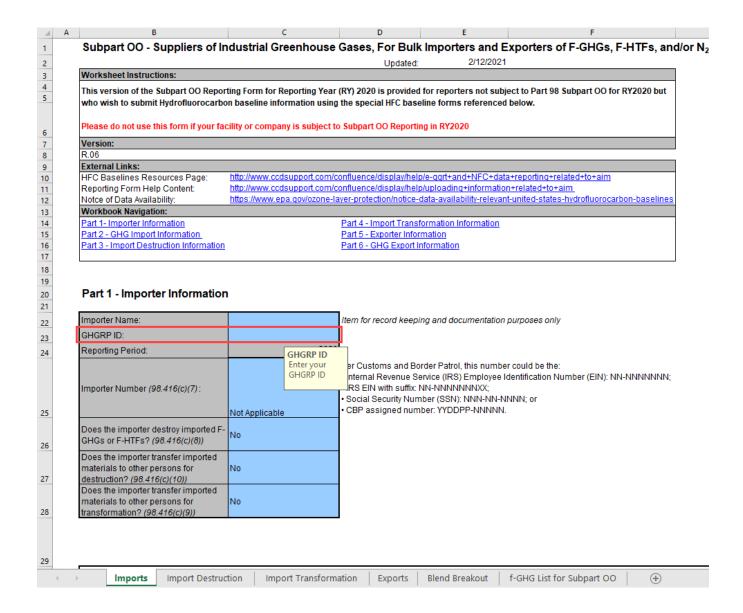
click this link to expand >>



e-GGRT Help ow to add a subpart and report	AIM Facility  e-GGRT Greenhouse Gas Data Reporting Select Facility » Facility Overview » Subpart Selection	<b>j</b> (2010)
ta	SUBPART SELECTION  Please check all relevant subparts for this facility or supplier. Fu be found in the e-GGRT Help links to the left.	orther information can
	FACILITY SUBPARTS	GENERAL STATIONARY FUEL COMBUSTION
	□ D—Electricity Generation Description ( SHOW   HIDE )	C—General Stationary Fuel Combustion (Standard Reporting) Description (SHOW   HIDE)
	☐ E—Adipic Acid Production Description ( SHOW   HIDE )	C—General Stationary Fuel Combustion (Abbreviated Reporting) Description (SHOW HIDE)
	☐ F—Aluminum Production Description ( SHOW   HIDE )	LANDFILL SUBPARTS
	G—Ammonia Manufacturing Description ( SHOW   HIDE )	☐ HH—Municipal Solid Waste Landfills  Description (SHOW HIDE)  SUPPLIER SUBPARTS
	☐ H—Cement Production Description ( SHOW   HIDE )	LL—Suppliers of Coal-based Liquid Fuels  Description (SHOW HIDE)
	☐ K—Ferroalloy Production Description ( SHOW   HIDE )	☐ MM—Suppliers of Petroleum Products Description ( SHOW   HIDE )
	□ N—Glass Production Description ( SHOW   HIDE )	NN—Suppliers of Natural Gas and Natural Gas Liquids Description (SHOW   HIDE)
	O—HCFC-22 Production and HFC-23 Destruction Description (SHOW   HIDE)	✓ 00—Suppliers of Industrial Greenhouse Gases Description (SHOW   HIDF)
	P—Hydrogen Production Description ( SHOW   HIDE )	PP—Suppliers of Carbon Dioxide Description (SHOW   HIDE)
	Q—Iron and Steel Production Description ( SHOW   HIDE )	
	□ AA—Pulp and Paper Manufacturing Description ( SHOW   HIDE )	
	☐ BB—Silicon Carbide Production  Description ( SHOW   HIDE )	
	CC—Soda Ash Manufacturing Description (SHOW HIDE)	
	☐ EE—Titanium Dioxide Production  Description ( SHOW   HIDE )	
	GG—Zinc Production Description ( SHOW   HIDE )	
	CANCEL SAVE 2	

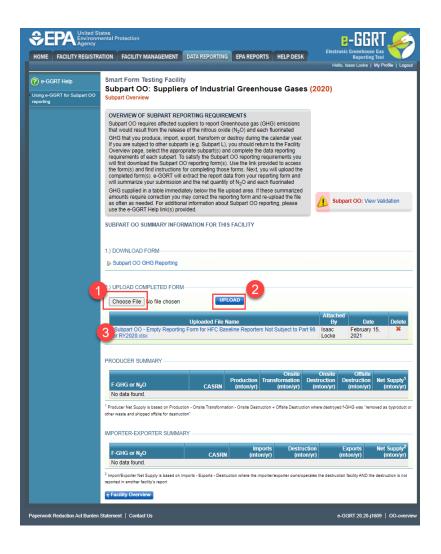
After adding Subpart OO to the "Facility or Supplier Overview" (only if needed), clicking users should then access the AIM Help Page: e-GGRT and HFC Data Reporting related to AIM, and download the file, "Subpart OO - Empty Reporting Form for HFC Back-Year Reporters Not Subject to Part 98 for RY2020". Users are asked to only enter cell C23 "GHGRP ID" on this file, and then save it locally. The GHGRP ID is a unique identification number for every facility in the Greenhouse Gas Reporting Program.

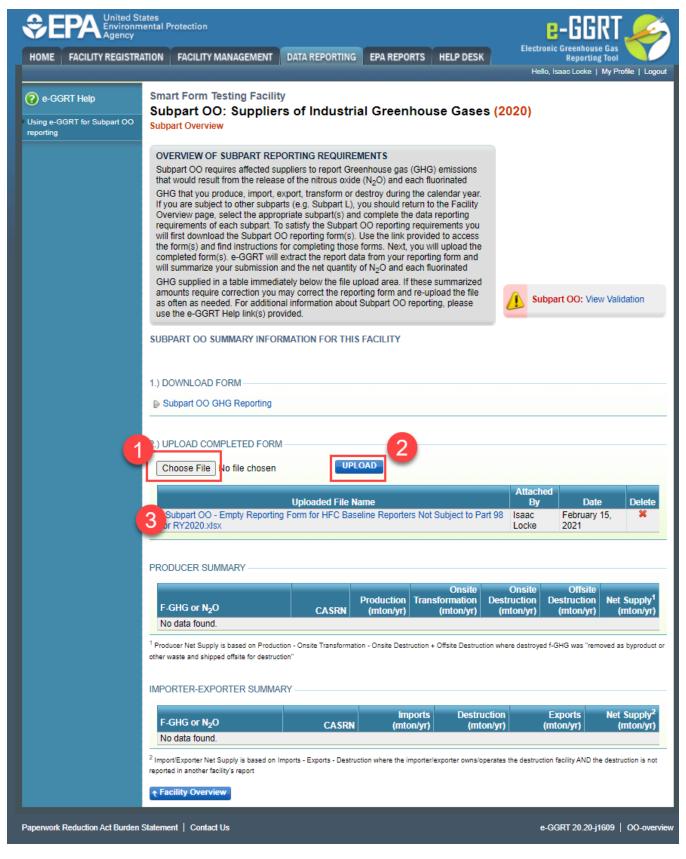




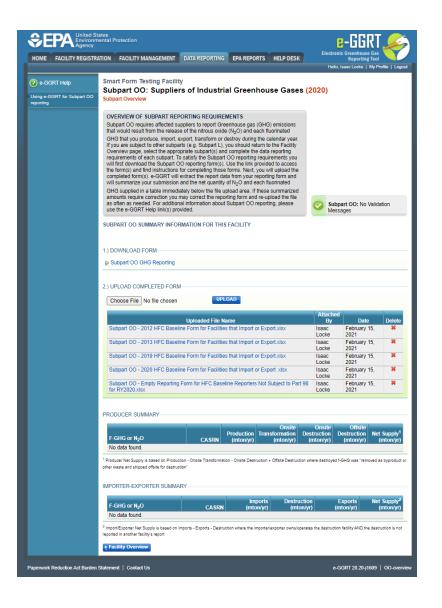
After completing this cell, and saving the file, use e-GGRT to find the file locally, by clicking "Browse", and then press "upload" to process the form. Note that other information entered into the "Subpart OO - Empty Reporting Form for Back-Year Reporters Not Subject to Part 98 for RY2020" excel sheet will not be processed by e-GGRT.

click this link to expand >>





To report back-year information for HFCs related to AIM (2011-2017) download and complete the applicable forms that are available at the AIM Homepage: e-GGRT and HFC Data Reporting related to AIM for each appropriate back-reporting year, using one file per year. Upload each file using the same module used to upload the RY2020 "empty" Subpart OO Suppliers of Industrial Greenhouse Gases form. After uploading the empty reporting form, and each back-year form, as appropriate, use the e-GGRT reporting module to review, certify and submit the reporting information.





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? e-GGRT Help

Using e-GGRT for Subpart OO

Smart Form Testing Facility

## Subpart OO: Suppliers of Industrial Greenhouse Gases (2020)

**Subpart Overview** 

#### OVERVIEW OF SUBPART REPORTING REQUIREMENTS

Subpart OO requires affected suppliers to report Greenhouse gas (GHG) emissions that would result from the release of the nitrous oxide (N2O) and each fluorinated GHG that you produce, import, export, transform or destroy during the calendar year. If you are subject to other subparts (e.g. Subpart L), you should return to the Facility Overview page, select the appropriate subpart(s) and complete the data reporting requirements of each subpart. To satisfy the Subpart OO reporting requirements you will first download the Subpart OO reporting form(s). Use the link provided to access the form(s) and find instructions for completing those forms. Next, you will upload the completed form(s). e-GGRT will extract the report data from your reporting form and will summarize your submission and the net quantity of N2O and each fluorinated

GHG supplied in a table immediately below the file upload area. If these summarized amounts require correction you may correct the reporting form and re-upload the file as often as needed. For additional information about Subpart OO reporting, please use the e-GGRT Help link(s) provided.



#### SUBPART OO SUMMARY INFORMATION FOR THIS FACILITY

- 1.) DOWNLOAD FORM
- Subpart OO GHG Reporting

## 2.) UPLOAD COMPLETED FORM

Choose File No file chosen

UPLOAD

Uploaded File Name	Attached By	Date	Delete
Subpart OO - 2012 HFC Baseline Form for Facilities that Import or Export.xlsx	Isaac Locke	February 15, 2021	*
Subpart OO - 2013 HFC Baseline Form for Facilities that Import or Export.xlsx	Isaac Locke	February 15, 2021	*
Subpart OO - 2019 HFC Baseline Form for Facilities that Import or Export.xlsx	Isaac Locke	February 15, 2021	*
Subpart OO - 2020 HFC Baseline Form for Facilities that Import or Export .xlsx	Isaac Locke	February 15, 2021	*
Subpart OO - Empty Reporting Form for HFC Baseline Reporters Not Subject to Part 98 for RY2020.xlsx	Isaac Locke	February 15, 2021	*

#### PRODUCER SUMMARY

F-GHG or N <sub>2</sub> O	CASRN	Onsite Transformation (mton/yr)	Destruction	
No data found.				

<sup>1</sup> Producer Net Supply is based on Production - Onsite Transformation - Onsite Destruction + Offsite Destruction where destroyed f-GHG was "removed as byproduct or other waste and shipped offsite for destruction"

# IMPORTER-EXPORTER SUMMARY

F-GHG or N <sub>2</sub> O	CASRN	Imports (mton/yr)	Destruction (mton/yr)	Net Supply <sup>2</sup> (mton/yr)
No data found				

<sup>&</sup>lt;sup>2</sup> Import/Exporter Net Supply is based on Imports - Exports - Destruction where the importer/exporter owns/operates the destruction facility AND the destruction is not reported in another facility's report

Facility Overview



