

# Edit Facility Profile

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United States  
Environmental Protection  
Agency



e-GGRT  
Electronic Greenhouse Gas  
Reporting Tool

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FACILITY REGISTRATION

FACILITY MANAGEMENT

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e-GGRT Help

Edit Facility Profile

Van Down by the River Enterprises

Facility Summary > **Edit Facility Profile**

**E-GGRT FACILITY PROFILE**

Depending upon your role, you can make changes to the facility information here.

**Note:** Clicking SAVE will create a new version of the Certificate of Representation which requires your electronic signature. If you do not make any changes, or would like to discard any changes, please use the CANCEL button.

\* denotes a required field

ADDRESS INFORMATION

Facility or Supplier Name\*

Van Down by the River Enterprises

Street Address\*

1212 Van St.

City\*

McLean

State\*

Virginia

Zip/Postal Code\*

22102

No Street Address, use Latitude/Longitude

☐

Check this box if the facility you are registering does not have a physical street address. If you select the box, you will be required to enter the latitude and longitude coordinates of your facility in place of a physical street address. Reporting of latitude and longitude is not intended as an option for any facility whose physical address coincides with their facility operations. It also is not intended for use by suppliers and importers and/or exporters, or facilities reporting under Subpart W in the natural gas distribution or onshore petroleum and natural gas production industry segments.

OWNERS AND OPERATORS

Owner or Operator\*

Matt Foley

ADD Another Owner or Operator

CAMD BUSINESS SYSTEM INFORMATION

CBS FAC ID

N/A

CBS ORIS CODE

N/A

SAVE

CANCEL

Paperwork Reduction Act/Burden Statement | Contact Us

e-GGRT R/2013 R.9 | PM-1

 e-GGRT Help

Edit Facility Profile

## Van Down by the River Enterprises

[Facility Summary](#) » [Edit Facility Profile](#)

### E-GGRT FACILITY PROFILE

Depending upon your role, you can make changes to the facility information here.

**Note:** Clicking SAVE will create a new version of the Certificate of Representation which requires your electronic signature. If you did not make any changes, or would like to discard any changes, please use the CANCEL button.

\* denotes a required field

### ADDRESS INFORMATION

Facility or Supplier Name \*

Street Address \*

City \*

State \*

Zip/Postal Code \*

No Street Address, use  
Latitude/Longitude ☐

Check this box if the facility you are registering does not have a physical street address. If you select the box, you will be required to enter the latitude and longitude coordinates of your facility in place of a physical street address. Reporting of latitude and longitude is not intended as an option for any facility whose physical address coincides with their facility operations. It also is not intended for use by suppliers and importers and/or exporters, or facilities reporting under subpart W in the natural gas distribution or onshore petroleum and natural gas production industry segments.

### OWNERS AND OPERATORS

Owner or Operator \*

[+ ADD Another Owner or Operator](#)

### CAMD BUSINESS SYSTEM INFORMATION

CBS FAC ID N/A

CBS ORIS CODE N/A

Only the Designated Representative and the Alternate Designated Representative may make changes to the facility or supplier profile. Agents cannot make the changes. All fields are required, as denoted by red asterisks.

To begin, login to e-GGRT and click on the Facility Management tab.

Next, click on the facility name.

Then, click on the EDIT button in the Facility Profile section.

To update the information, simply place your cursor in the desired field and make the necessary changes.

To add another owner or operator, click the "+ADD Another Owner or Operator" link and fill in the resulting field. Note that at least one owner or operator is required.

To save the changes, click SAVE.

The Certificate of Representation (COR) will appear.

If the information displayed appears correct and you agree to the certification statements, click the ACCEPT button.

Next, you will be prompted to enter your password.

After entering your password and clicking on the LOGIN button, you will be prompted to answer one of your Challenge Questions.

Enter the answer to the Challenge Question and click the ANSWER button.

If the answer to the Challenge Question is correct and the status is shown as "Verified", click the SIGN button to proceed. NOTE: Any changes you made will appear on the updated COR after you click the SIGN button.

You will be returned to your e-GGRT home page. The process is complete.



Per 98.3(c)(1) if the facility does not have a physical street address, then the facility must provide the latitude and longitude representing the geographic centroid or center point of facility operations in decimal degree format. The facility should provide a WGS84 'latitude, longitude' coordinate pair with decimal degrees to four places or better.

For more information on how to determine the latitude and longitude of the facility, and how to enter the latitude and longitude data in e-GGRT, please refer to [FAQ 758](#) and [Reporting Latitude and Longitude](#).

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