## **Edit Facility Profile**

>> Click this link to expand 
 Owner
 Faculty Resistantion
 Faculty Native
 Data Reporting

 Inversion
 Faculty Statever
 Data Reporting
 Data Reporting
 Electronic Greenhouse Gas Reporting Tool Hello, Matt Folay | My Prof Van Down by the River Enterprises Facility Summary » Edit Facility Profile E-GGRT FACILITY PROFILE Depending upon your role, you can make changes to the facility information here. Note: Clicking SAVE will create a new version of the Certificate of Representation which requires your electronic signature. If you did not make any changes, or would like to discard any changes, please use the CANCEL button. denotes a regi ADDRESS INFORMATION OWNERS AND OPERATORS Owner or Operator\* Matt Foley Owner or Operator ADD And CAMD BUSINESS SYSTEM INFORMATION CBS FAC ID N/A CBS ORIS CODE N/A SAVE

Separation United States Environmental Protection Agency			e-GGRT 🌽
HOME FACILITY REGISTRA	TION FACILITY MANAGEMEN	DATA REPORTING	Electronic Greenhouse Gas Reporting Tool
MY FACILITIES FACILITY	SUMMARY		Hello, Matt Foley   My Profile   Logout
e-GGRT Help Edit Facility Profile	Van Down by the River E Facility Summary » Edit Facility	nterprises Profile	
	E-GGRT FACILITY PROFILE Depending upon your role, you can make changes to the facility information here.		<b>Note:</b> Clicking SAVE will create a new version of the Certificate of Representation which requires your electronic signature. If you did not make any changes, or would like to discard any changes, please use the CANCEL button.
			* denotes a required field
	ADDRESS INFORMATION		
	Facility or Supplier Name*	Van Down by the River Enterprises	
	Street Address*	1212 Van St.	
	City*	McLean	
	State *	Virginia	
	Zip/Postal Code*	22102	
	No Street Address, use Latitude/Longitude Check this box if the facility you are registering does not have a physical street add you will be required to enter the latitude and longitude coordinates of your facility in address. Reporting of latitude and longitude is not intended as an option for any fa- address coincides with their facility operations. It also is not intended for use by su and/or exporters, or facilities reporting under subpart W in the natural gas distributi and natural gas production industry segments.		ve a physical street address. If you select the box, inates of your facility in place of a physical street as an option for any facility whose physical intended for use by suppliers and importers ne natural gas distribution or onshore petroleum
	OWNERS AND OPERATORS -		
	Owner or Operator*	Matt Foley	
		ADD Another Owner or Operator	
	CAMD BUSINESS SYSTEM INC		
	CAMD BUSINESS STSTEM INF	N/A	
	CBS ORIS CODE	N/A	
	SAVE		
Paperwork Reduction Act Burden Statement   Contact Us			

Only the Designated Representative and the Alternate Designated Representative may make changes to the facility or supplier profile. Agents cannot make the changes. All fields are required, as denoted by red asterisks.

To begin, login to e-GGRT and click on the Facility Management tab.

Next, click on the facility name.

Then, click on the EDIT button in the Facility Profile section.

To update the information, simply place your cursor in the desired field and make the necessary changes.

To add another owner or operator, click the "+ADD Another Owner or Operator" link and fill in the resulting field. Note that at least one owner or operator is required.

To save the changes, click SAVE.

The Certificate of Representation (COR) will appear.

If the information displayed appears correct and you agree to the certification statements, click the ACCEPT button.

Next, you will be prompted to enter your password.

After entering your password and clicking on the LOGIN button, you will prompted to answer one of your Challenge Questions.

Enter the answer to the Challenge Question and click the ANSWER button.

If the answer to the Challenge Question is correct and the status is shown as "Verified", click the SIGN button to proceed. NOTE: Any changes you made will appear on the updated COR after you click the SIGN button.

You will be returned to your e-GGRT home page. The process is complete.

A Per 98.3(c)(1) if the facility does not have a physical street address, then the facility must provide the latitude and longitude representing the geographic centroid or center point of facility operations in decimal degree format. The facility should provide a WGS84 'latitude, longitude' coordinate pair with decimal degrees to four places or better.

For more information on how to determine the latitude and longitude of the facility, and how to enter the latitude and longitude data in e-GGRT, please refer to FAQ 758 and Reporting Latitude and Longitude.

Back to Top